



Acting Head Teacher: Mrs D Cross

School Number 840 3087

Westcroft

Stanhope

Bishop Auckland

Co Durham

DL13 2NU

Tel: 01388 528218

Email: [admin@stanhopebarrington.org.uk](mailto:admin@stanhopebarrington.org.uk)

Website: [stanhopebarrington.org.uk](http://stanhopebarrington.org.uk)

Dear Parent/Carer

15<sup>th</sup> October 2020

## **Re: Important Information about Covid Risk Assessment**

### Tier 2 additional restrictions

Following the government's announcement this week that we are now in Tier 2, there are a range of additional measures we need to implement in order to keep our school safe. With immediate effect all authorised visitors to the school will be required to wear a face mask. Staff and children will not be wearing face masks.

With immediate effect any adult collecting children from the school yard or entering the school grounds should wear a face covering.

Our Covid-19 Risk Assessment will be updated this week to reflect this new guidance.

### Thank you

Thank you to everyone who is sticking to our Covid-19 Risk Assessment, maintaining social distancing and keeping our school safe – I really appreciate your support.

Unfortunately, this week we have seen a number of incidents which breach our risk assessment so I thought I would write to try to explain why it is so important that everyone follows our procedures for dropping off and collecting children.

The dropping off system is working extremely well with all procedures being adhered to which is excellent. However, at the end of the school day I have noticed some parents and children are no longer following the procedures as clearly set out.

### KS2 Exit

This week we have two 'near misses' whereby a child exiting from the KS2 exit has jumped over the tape and not followed the one-way system to the zebra crossing. Both of these incidents left the drivers very shaken. All KS2 children will be reminded today that they must follow the one-way

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system and I would ask all adults using this exit to role model the correct and safe route. If a child from KS2 who walks home alone is unable to follow the one-way system unfortunately, we will have to ask their parent/carer to come onto the yard to collect them to supervise their safe exit from the school site.

#### Collection from main yard

Can I please remind all adults collecting children that they must wait in the allocated collection zones (boxes marked with the class number) on the main yard. You should collect the oldest child first and then move into the next collection box. Younger children cannot run across the yard to greet you in box 5 for example – they will wait with their teacher until you are in their collection zone. The reason for this is so that the teacher can send each child to their respective adult safely and also because we must avoid children mixing with other bubbles as much as possible.

Can I also ask that all parents heading through the gate onto the EYFS yard are mindful of social distancing from our teachers on the main yard.

#### Moving through EYFS yard

It has been brought to my attention by both parents and staff that some of the older children are playing on the equipment in the EYFS yard. This is a problem for two reasons: firstly, the equipment has to be deep cleaned after every use and if it has already been cleaned and then children climb on it on their way out, we have to clean it again to ensure our youngest children are safe. This causes increased workload and additional cost to the school. Secondly, the EYFS play equipment is only built to take the weight of young children and we are not insured for anyone over the weight restrictions to use the equipment.

#### Exit from Nursery gate

Can I please remind all adults that you **MUST** keep your own children with you at all times. They should not be breaching our bubble restrictions. Our team is working so hard to keep the bubbles separate throughout the day so that if we did have a positive case only the minimum number of children would be sent home to isolate. If the bubbles are breached (apart from siblings) Public Health England could decide to close the whole school. This is something we are all working extremely hard to avoid but we need everyone's help in making sure that we keep our school safe and that everyone feels comfortable and supported whilst on school grounds.

Thank you so much for your help and understanding for caring about each other and our school community.

Yours sincerely

Mrs D Cross  
Acting Head Teacher