

Remote Learning Guidance and Permission

January 2021

Please read the below guidance carefully. This guidance is part of the school's **Remote Learning Policy 2021** (it will be reviewed throughout the year). This guidance has been developed in conjunction with the school's:

- **Safeguarding Policy**
- **E-safety Policy**
- **GDPR Policy**
- **Social Media Guidelines**
- **Behaviour Policy**

DNDLT is required to keep and process certain information about its staff members and pupils in accordance with its legal obligations under the General Data Protection Regulation (GDPR).

This guide establishes the expectations for online/remote learning from **Stanhope Barrington CofE Primary School** and a pupil using our remote learning platform (Seesaw) in their own home during self-isolation or a period of national lockdown.

Aim:

- To ensure a high-quality learning experience for all pupils
- To make clear the responsibilities of all parties involved and how sessions will be delivered
- To safeguard all parties involved meeting the statutory requirements of Keeping Children Safe In Education (2020)
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1. Expectations of pupils:

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- The standard of work expected will be the same as we would expect in the classroom.
- Expectations regarding the standard of handwriting and presentation will also be of our usual high standard so that children take pride in their work.
- Children should be fully dressed (i.e. not wearing nightclothes or in any state of undress) in any post which includes a visual image of your child.
- Children should communicate with their teachers in the same way as they would in the classroom. They should be respectful and post appropriate messages.
- Children should not expect immediate responses from their Class Teacher.

2. Expectations of parents / carers:

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- Parent / carers should supervise and monitor their children's activities on Seesaw
- Parent / carers should be vigilant of what their child is posting as any inappropriate or disrespectful posts could lead to your child's Seesaw account being closed.
- Please bear in mind that work posted by your child on Seesaw may be seen by other children in their class.
- Wherever possible please make sure your child is posting work or messages relating to teaching and learning in order to reduce the number of posts to a manageable level.

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- Please make sure your child is taking regular breaks from using their device throughout the day/learning session.
- Be aware of what is happening in the background when your child is making any recordings or images to share with others.
- Please bear in mind that some of our teachers work part time and therefore will only respond to posts during their official working days or hours.
- Please make sure that messages between yourself and your child's teacher relates to the child's learning. All general enquiries or any concerns should still go through the school office.
- Parents should encourage their child to complete some of their work (where appropriate) on paper in order to maintain their handwriting skills. Hand written work can then be photographed and the image uploaded to Seesaw.

3. Expectations of staff:

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- Aim to provide high-quality remote learning experience for all pupils.
- Follow the guidance on remote learning set out by the Department for Education.
- Ensure the timetable for each week is on our website under Our Learning/Remote Learning followed by the relevant class page.
- All resources for each day's activities will be live on Seesaw by 9.30am each morning.
- Teachers will give advice and feedback on children's work and will ask for work to be re-submitted if necessary.
- Seesaw is an educational platform and therefore teachers will prioritise responding to children's work.
- Teachers will only respond on Seesaw between the hours of 8am – 5pm. These are core working hours and we need to ensure an appropriate work life balance therefore staff will not be viewing Seesaw outside of these core hours.
- All marking and feedback will be done within 48 hours of the teacher receiving the child's work.

Leaders will review the measures outlined in this guidance weekly to ensure it reflects the most up-to-date circumstances of the school's online learning provision, and to ensure consistency across all year groups.

Please complete and return one copy to the school office. Thank you.		
Have you read and understood the guidance above?	Yes	No
Do you give permission for your child to receive remote learning via Seesaw?	Yes	No
Parent/ Carer name		
Child's name		

Durham and Newcastle Diocesan Learning Trust (DNDLT)



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Child's class / year group	
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